

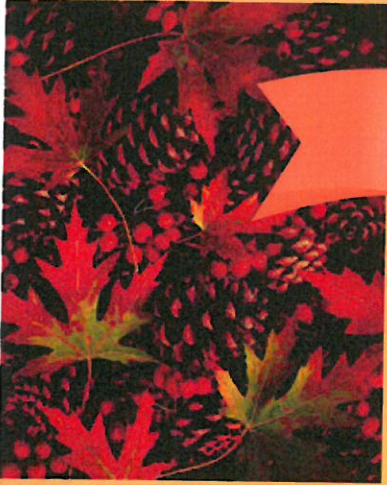
EVERGREEN

PROPERTY MANAGEMENT



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Things to Do:

Holiday Lighting Ceremony

November 3rd, 7:30 pm
Downtown Fort Collins

The Moth Mainstage

November 5th, Lincoln Center
<http://www.lctix.com/the-moth-mainstage>

Travel Training on MAX Bus

November 14th
Downtown Transit Center
(250 N. Mason).
http://www.fcgov.com/events/?event_id=49646&m=11&y=2017

Toddler Story Time

November 17th, Loveland Library
<http://www.ci.loveland.co.us/Home/Components/Calendar/Event/7990/0/20?curm=11&cury=2017>

FACE Holiday Concert!

November 24th, Lincoln Center
<http://www.lctix.com/face-holiday-concert-2017>

Greeley Lights the Night Parade

November 25th
10th St., Greeley 5:30 pm
<http://www.colorado.com/events/greeley-lights-night-parade>

Jersey Boys the Musical

November 30th, Dec 1st and 2nd
Lincoln Center, Fort Collins, CO
<http://www.lctix.com/jersey-boys>

Maintenance Tips:

– With the cold weather already upon us, we have started our annual furnace inspections. At this visit, our technician cleans the furnace, checks for CO leaks/damages, changes the filter, and ensures the heat is working properly. The filter is replaced with a 90 day filter; If you have pets or allergies, we recommend changing the filter again shortly after the 90 day expires.

When scheduling maintenance work orders, we do our best to work around our residents' schedules. However, if we do not receive a response from you by the 3rd contact, we will schedule your work order for the next available time slot. We will still give you 24 hours notice. If the time proposed does not work for you, please contact our scheduling department, and we will be happy to reschedule the work order for another time that is more convenient for you.

2821 Willow Tree Lane



Available Now!

Looking for somewhere your family can call home? This 4 bedroom town-home has it all! Keep cool in the summer and cozy in the winter with air conditioning plus a fireplace.

Additional features include a 5-piece master bedroom, a downstairs wet bar, lawn care and snow removal, plus a washer and dryer.

*Sorry, no pets allowed.

*This is a sublease through June of 2018.

Can renew for 12 months after initial sublease period.



Rya started with us in June of this year, learned the ropes and has been a great help with improving workspaces, and the processes we have in place. She is detail oriented and those skills have led her to a promotion to Accounting Assistant, learning lots under our Accounting manager Brianna.

Leasing Corner

The first of each month comes around unbelievably quickly, and sometimes it is a challenge to get rent paid on time.

– Whatever difficulties you may be facing this month, we want you to be well informed on what happens if you cannot pay rent by the 5th. Rent is due the 1st, you have a grace period if paid in person or via postmarked mail through the 3rd, and through the 5th if paying online. There are no allowances for Bank Holidays.

– Communication is key, it will avoid escalating an already stressful situation for yourself and your room mates. Regardless of why this month may be a struggle, we want to hear from you ahead of time, and at least before the 6th of the month when the 3 Day Demands are posted. We do our best to work with our residents by providing them with the option of setting up a payment plan in many cases.

– If you have set up your tenant portal and pay your rent online, you can set up reminder emails through your portal and your portal is available anywhere you have data or an internet connection.

– Also, if rent is not paid before the 6th, a Service of Demand or Compliance Notice will be issued to you that states you have three days to communicate with us and create a payment plan, or comply, (by paying rent in full). We do not contact residents who have not paid rent by any other means than the Demand, it is your responsibility to ensure funds are available when you make the ACH payment or write the personal check.